

[Date]

[Constituent Name]

[Street address]

[CSZ]

Dear [Salutation],

You recently contacted my office to request my assistance with a problem you are having that is a matter involving the courts.

I appreciate any opportunity to serve you, however, I regret that I am unable to assist you in this matter. Legislators and their staff are prohibited from providing legal services to constituents. Legal services include researching case law, providing legal advice on a private matter, or advocating on your behalf in a court case.

This prohibition is due to a) ethical constraints, which disallow the use of state resources for private purposes, and b) the separation of powers requirements of the state and federal constitutions with respect to the legislative and judicial branches of government.

Again, I regret that I am unable to help you with your current problem. Should you need my assistance in the future on matters pertaining to state government agencies or legislative issues, please don't hesitate to contact me. I will be happy to assist you in any way that I am able.

Sincerely,

[Signature block]