

State of
Washington
House of
Representatives



Sharon Ortiz, Executive Director
Washington State Human Rights Commission
711 South Capitol Way, Suite 402
Olympia, WA 98504-2490

Dear Ms. Ortiz:

RE: Public records request concerning WSR 15-24-071, PERMANENT RULES, HUMAN RIGHTS COMMISSION [Filed November 25, 2015, 12:26 p.m., effective December 26, 2015]

Pursuant to the Washington State Public Records Act, chapter 42.56 RCW, I am making two separate public records requests. First, I request access to all records prepared, possessed, owned, used, reviewed, or retained by the Human Rights Commission (HRC), including, but not limited to all letters, memoranda, emails, text messages, notes from meetings, phone calls or in-person communications, and any other documents or records regardless of form or mode, related, directly or indirectly, in whole or in part, to rulemaking on sexual orientation and gender identity between 2011-2015, including all procedures required and compliance with such requirements conducted pursuant to chapter 34.05 RCW. Such records specifically include, but are not limited to:

- All records in any rule-making file maintained by the HRC, pursuant to RCW 34.05.370, related to rulemaking on sexual orientation and gender identity;
- Any records regarding public meetings, hearings or workshops related to rulemaking on sexual orientation and gender identity held between 2011-2015, including all dates, notices, minutes and materials prepared for, received by, or used at each meeting;
- Any timelines prepared for conducting rulemaking on sexual orientation and gender identity, including any revisions of such timelines;
- Any records submitted to the Washington State Register or published on the HRC website or other public notification, including any CR-Forms, related to rulemaking on sexual orientation and gender identity;
- Any feasibility study, as described in RCW 34.05.313, with reference to rulemaking on sexual orientation and gender identity;

- Any rules development agenda, as described in RCW 34.05.314, with reference to rulemaking on sexual orientation and gender identity, whether or not filed with the state code reviser;
- Any rule-making docket, as described in RCW 34.05.315, with reference to rulemaking on sexual orientation and gender identity; and
- Any communications with advocacy groups or other private entities with reference to rulemaking on sexual orientation and gender identity.

Second, I request access to all records of any policies, procedures, or administrative processes adopted by the HRC to withdraw, suspend or postpone the final adoption of a rule, including any notice, directions or process for a third part to request withdrawal, suspension or postponement of final adoption of a rule.

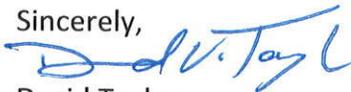
If the HRC does not maintain the requested public records please let us know who does and include the proper custodian's name and contact information, including phone number, email address, mailing address and physical address. I prefer to examine these records at your office. I respectfully request that any costs accrued pursuant to this request be waived. I anticipate your response within five business days from receipt of this request, pursuant to RCW 42.56.520.

If you choose to deny this request please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Please redact only the necessary portions of a record that are exempt and provide the remainder of the document.

Please contact me, Representative Taylor, with any questions regarding this request.

Thank you for your prompt consideration of this matter.

Sincerely,



David Taylor
State Representative
Legislative District 15
JLOB 428
504 15th Avenue SW
Olympia, WA 98501
360/786-7874